

# Application to become a Kidspace Team Member

## Hello!

Thank you for applying for a position with Kidspace. This form is the first step in our recruitment process, and is an opportunity for both you and Kidspace to assess your potential suitability for the role. However, we will treat any information you give in the strictest confidence.

## What's next?

Once you've submitted your application form, we will assess it. If you're successful, we'll invite you to an interview. We will carefully consider all candidates before making a decision and informing you of the outcome.

## What job are you interested in?

Which vacancy are you applying for?	Preferred location (if applicable)

## Tell us about you (BLOCK CAPITALS PLEASE)

Surname	Address
First Names	
Date of Birth	
Home Tel No	
Mobile Tel No	Postcode
Daytime Tel No	Email address

## Your eligibility to work

Under the Asylum and Immigration Act, we are required by law to obtain proof that you are allowed to work in the UK. If you attend an interview, you'll need to bring certain documents with you.

Are you eligible to work in the UK?  Yes  No

Do you need a work permit to work in the UK?  Yes  No

Have you ever been convicted of criminal offence\*?  Yes (*please give details below*)  No

\* Appointments with this company are exempt from the provisions of Section 4(2 and 3) of the Rehabilitation of Offenders Act 1974. This means that applicants must give details of any convictions, even if these have become spent under the provisions of the act. If you are offered employment and have failed to disclose this information, you could be dismissed. Any offer of employment in a position that involves contact with children and/or vulnerable adults will be subject to a satisfactory check with the Criminal Records Bureau.

### Tell us more about you...

What qualities do you have that you think will make you a good Kidspace Team Member? Tell us about your attitude and behaviour, the way you approach your work and how you behave with customers and colleagues:

Please use this space to give us information about yourself in support of your application. Please attach any additional sheets if you require further space.

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### Your working history

Please give details of your previous positions, beginning with your current or most recent one.

Employer		Type of Business	
Address		Date from:	Date to:
		Position held/Duties	
Reason for Leaving		Salary	
		Notice Period	

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## Your learning and training

Name of School/College/University you attended	Qualifications you have achieved

Please give details of any employment or professional qualifications that you feel may be relevant to your application.

Please note: Original documents as proof will be required at interview.

## Tell us about your skills

Please indicate any business/skills areas in which you've had previous experience or training:

Leisure/sports	<input type="checkbox"/>	Tourism	<input type="checkbox"/>	Retails	<input type="checkbox"/>
Food/beverage	<input type="checkbox"/>	Reception	<input type="checkbox"/>	Hospitality	<input type="checkbox"/>
Customer service	<input type="checkbox"/>	Tills/cash handling	<input type="checkbox"/>	IT	<input type="checkbox"/>

Please indicate if you consider you have any of the following qualities:

Confident  Flexible  Good communicator  Sense of humour  Positive attitude

Use this space to include any further details of the above in support of your application:

## Your References

Please provide names, occupations, addresses and contact details of two referees (not friends or relatives) who can supply a personal reference for you. Details of your present employer should be used as one referee.

Your employment is subject to the receipt of satisfactory references.

Name	Name
Position/Title	Position/Title
Address	Address
Postcode	Postcode
Email:	Email:
Tel No.	Tel No.
Type of Reference (please circle): Work            Personal            Educational	Type of Reference (please circle): Work            Personal            Educational
Would you have any objection to your referees being approached at this time?	
YES <input type="checkbox"/> NO <input type="checkbox"/>	

